

**BICENTENARY OF THE 1807 ACT TO ABOLISH THE SLAVE TRADE IN THE  
BRITISH EMPIRE**

**SCOTTISH EXECUTIVE WORKING GROUP**

**NOTE OF MEETING HELD ON 12 SEPTEMBER 2006 AT VICTORIA QUAY**

**Present:**

Sheila Asante, City of Edinburgh Council  
Karen Brookfield, Heritage Lottery Fund  
Liz Brunjes, Heritage Lottery Fund  
Emma Faragher, National Library for Scotland  
Eric Graham, Researcher  
Debbie Jackson, National Trust for Scotland  
Emma-Jane McAdam, Scottish Museums Council  
Colin McAndrew, Learning Teaching Scotland  
Reverend Lindsey Sanderson, Action of Churches Together in Scotland  
Iain Whyte, Researcher  
Robin Urquhart, National Archives of Scotland

**In attendance for Scottish Executive:**

Catherine Bisset, Analytical Services Division: Social Justice Research  
Alison Colvine, Development Department: Equality Unit (Chair)  
William Fox, Education Department: Cultural Policy  
Michelle Irvine, Education Department: Schools Division  
Ian Turnbull, Development Department: Equality Unit (note)

**Apologies:**

Annabel Bath, Heritage Lottery Fund – Liz Brunjes attending  
Karen Carruthers, National Trust for Scotland – Debbie Jackson attending  
Helen Clark, City of Edinburgh Council  
Jackie Cromarty, National Library of Scotland – Emma Faragher attending  
Tristram Clarke, National Archives of Scotland – Robin Urquhart attending  
Nicola Kalinsky, National Galleries of Scotland  
Caralin Montgomery-Cichy, Glasgow City Council  
Sitakumari, Heartstone Scotland  
Carl Watt, Scottish Council of Museums – Emma-Jane McAdam attending

**Copy:**

Verna Chung, DCLG

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
<b>1.</b>	<b>Welcome and introductions</b> Alison Colvine welcomed the group and all members introduced themselves.	

2.	<p><b>Minutes from the previous meeting – Actions -</b></p> <p><u>Scottish Executive to see what work the National Library of Scotland might have in hand for a commemorative event in 2007 – Emma Faragher attended from the National Library of Scotland (update under item 5)</u></p> <p><u>Scottish Executive to engage with Qualifications, Assessment and Curriculum Division and LTScotland on “product development” for Scottish curriculum – Meeting has taken place (update under item 5)</u></p> <p><u>Scottish Executive to map planned events</u> – Scottish activities grid circulated with meeting papers. The grid will be the main mechanism of co-ordinating Scottish activity. Members to provide updates under item 5</p> <p><u>Scottish Executive to draft group terms of reference</u> – The group terms of reference issued with the meeting minutes. The group had no drafting changes.</p> <p><u>Scottish Executive to look at commissioning academic work in this field</u> – This has been completed and the contract has been awarded to Iain Whyte and Eric Graham (presentation under item 6).</p> <p>The group accepted the minutes as an accurate record.</p>	
3.	<p><b>Update from DCLG/DCMS</b></p> <p>A small team in DCMS and DCLG are co-ordinating this work across Government Departments. The last cross government meeting was held in July and the next will be held on 28 September. Key issues for Government include;</p> <ul style="list-style-type: none"> <li>○ Agreement on a memorial day</li> <li>○ Teaching of Slavery as part of the National Curriculum</li> <li>○ Involvement of Commonwealth Countries</li> <li>○ Contemporary slavery issues; child labour, people trafficking</li> <li>○ Funding for community based projects (have been in touch to see if this will include Scotland)</li> <li>○ Engaging communities</li> <li>○ Communication (both internal and external)</li> </ul> <p>Alison will be attending the cross government meeting on 28 September and will provide an update on work underway in Scotland, find out more about proposed events in England and Wales and explore opportunities for collaborative work. She will provide an update at the next meeting.</p> <p>It was asked if the Cross Government group meeting papers</p>	

	<p>could be circulated to the group. The Secretariat will circulate the next set of meeting papers (which will contain the minutes and further discussion papers).</p> <p>Karen Brookfield provided an update from the last Bicentenary of the Abolition of the Slave Trade Advisory Group. There have been difficulties taking work forward in England and Wales due to a lack of funding. Alternative sources have been considered but these will only apply in England and Wales.</p> <p>DCMS/DCLG have summarised cross government activity in a grid. This method of presentation has been ineffective. DCMS/DCLG are going to publish a pamphlet summarising planned activities. It was suggested this should appear on the BBC website (who were also at the advisory group meeting).</p>	Secretariat
4.	<p><b>Update from the Heritage Lottery Fund</b> Liz Brunjes (HLF Edinburgh Office) and Karen Brookfield (HLF London Office) attended the meeting to discuss the position of the funder. Copies of the Remembering Slavery Guidance note (Karen has extra copies) and a summary of work HLF are undertaking were circulated.</p> <p>Funding has not been earmarked for Bicentenary of the abolition of the Slave Trade events. The Remembering Slavery guidance note shows how existing grant programmes can be used to develop projects. HLF Development Officers offer advice in developing applications. Key criteria for projects include bringing communities together, using heritage material and public engagement.</p> <p>Pre application forms can be found at <a href="http://www.hlf.org.uk">www.hlf.org.uk</a>. The minimum assessment period is 3 months. Awarding funding is a rolling process so there are no deadlines.</p> <p>Members were asked to contact the HLF Development Team on (0131) 225 9454 and to complete a pre application form which can be found on <a href="http://www.hlf.org.uk">www.hlf.org.uk</a> (Scotland page) if they are considering making an application.</p>	
5.	<p><b>Grid and Updates from the group</b> Each group member provided updates on work underway. Written summaries will be sent to the secretariat by Friday 22 September, so the grid can be updated before the cross government meeting on 28 September. All updates are contained in the revised grid (attached to this e-mail). A timeline of known events is also attached.</p> <p>Other issues raised include;</p> <ul style="list-style-type: none"> <li>◇ Karen recommended including LTScotland resources on the DCMS website</li> </ul>	Group members and secretariat

	<ul style="list-style-type: none"> <li>◇ The City Art Centre is booked up so the City of Edinburgh Council will not be holding an exhibition there</li> <li>◇ ACTS have issued a Scotland and Slavery pamphlet (please contact secretariat for extra copies)</li> <li>◇ ACTS made a request to re-show Kirsty Wark’s programme “Scotland’s Empire” (originally screened in 2004)</li> <li>◇ Although events have an element of celebration, they are focusing more on commemoration</li> <li>◇ Karen Brookfield suggested that links should be made with street names and portraits such Robert Walker</li> <li>◇ Consideration of legacy in project development</li> <li>◇ Importance of local information for developing projects, e. could sign post people to local buildings references.</li> <li>◇ Liz asked for key contacts in National Archives of Scotland and the National Library of Scotland to assist people research local histories.</li> </ul> <p><u>Publicity</u></p> <p>Alison has spoken to Scottish Executive colleagues in Media and Communications (who are in charge of Executive campaigns such as One Scotland) about the plans for 2007. With the Scottish Parliament Elections in May the purdah period will start in March. Specific briefing has not been issued to the Executive yet, this will impact on Scottish Executive advertising (there is likely to be a ban on all Government advertising including use of logos and updating the websites) and Ministers will not be undertaking visits/duties during this period. After the election, there will be coalition talks and new Ministers appointed.</p> <p>The election and purdah period will impact on plans for 2007 – both in terms of using the One Scotland website and inviting Ministers to events. The secretariat hopes to be in a position to provide a further update on the possible impact of purdah and the elections at the next meeting.</p>	<p>National Archives of Scotland and National Library for Scotland</p>
<p><b>6.</b></p>	<p><b>Research presentation</b></p> <p>The Scottish Executive has commissioned a Historical Review of Scotland’s involvement in the Slave Trade. The bid was awarded to Eric Graham and Iain Whyte. The word limit is 10,000. The document will be written in a clear accessible style and sections could be re-worked for different audiences. The review will summarise Scotland’s involvement, be presented in chronological order and use case studies to illustrate points. The final report will be published in November 2006. Group members were circulated the research proposal and extracts from three chapters in</p>	

	<p>advance.</p> <p>Eric and Iain gave a brief presentation to provide a flavour of the content and scope of the review. Copies of the presentation can be obtained from the secretariat.</p> <p>Issues raised include;</p> <ul style="list-style-type: none"> <li>◇ Consideration of copyright issues, especially use of 3<sup>rd</sup> party materials</li> </ul> <p>The final report will be ready by November. Could group members send comments on chapters to Alison Colvine or Catherine Bisset by Friday 22 September. Eric and Iain were thanked for their presentation and research so far.</p> <p><u>Dissemination</u></p> <p>There was a brief discussion about the dissemination of the review. The Scottish Executive are planning on issuing printed copies of the document as well as making it available on the website. The group will consider dissemination in more detail at the next meeting.</p>	Group members and secretariat
7.	<p><b>How to involve community groups in planning</b></p> <p>There was some discussion about the importance of involving community groups in planning events. Some members such as ACTS and the National Trust for Scotland are already involving community groups in event planning. The group agreed to discuss this in more detail at the next meeting.</p>	
8.	<p><b>AOB</b></p> <p><u>Future of the group –</u> Colin suggested that given the difficulty of lead in times for organisation events and exhibitions, the future of the group needed to be considered, especially in relation to organising events in 2008. This could be discussed the next meeting.</p> <p><u>Television Documentary Proposals on Joseph Knight</u> – Iain informed the group that a television production company have submitted two proposals on Joseph Knight.</p> <p><u>Presentation from Asif Khan, Bristol City Council -</u> Asif Khan, Bristol City Council has been in contact about proposed events. The core cities (Bristol, Liverpool, Hull and London) launched their initiatives on 6 September 2006. Asif wanted to ensure work in Scotland compliments the work of the core cities. He offered to come to Scotland to brief this group on what the core cities are planning. Group members will find this useful and it will be arranged for the next meeting.</p>	Secretariat
9.	<b>Next meeting</b>	

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	The next meeting will be held on Tuesday 14 November from 10:00-12:00pm in the Lord Clerk's Room, National Archives of Scotland, H M General Register House, 2 Princes Street, Edinburgh EH1 3YY Meeting papers will be sent out in advance.	
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Equality Unit  
September 2006